



NSSCP WORKING-GROUP Terms of Reference

CHILDHOOD NEGLECT

1. AIM

The aim of the Sub-group is to drive forward the strategic priorities of the North Somerset Safeguarding Children Partnership (NSSCP).

2. PURPOSE

The purpose of the sub-group is to coordinate matters arising from the meetings of the NSSCP's Executive.

The aim of the sub-group is to drive forward the strategic priorities of the NSSCP's Executive.

- Contribute to the development of the NSSCP Annual Business Plan
- Produce an annual work plan ensuring that it contributes to the objectives of the NSSCP Annual Business Plan
- Ensure that additional sub-groups are tasked with relevant work and that relevant information is communicated to sub-groups, the Executive and the Partnership
- Ensure that the voice of children and young people is central to the work of the group

3. KEY PRIORITIES

(These will be directly linked to the Strategic Plan)

To ensure that when children and their families (where appropriate) are affected by neglect that they are involved in and central to the development of any response and ongoing plan(s) required.

- To ensure the voice of the child(ren) and families are central throughout the work
- Development of an annual subgroup work plan which aligns with the NSSCP Strategic Plan
- Refresh the Neglect Strategy and neglect toolkit
- Map Childhood Neglect across North Somerset including current pathways and service offer
- Identify any gaps in provision and escalate up to the Executives with recommendations
- Evidence the effectiveness of current neglect pathways, by auditing staff who have completed training.
- Use learning from previous cases/audits/case reviews/case tracking of Neglect to inform learning to improve practice.
- Quality assure any neglect training packages developed by the Learning and Development Group
- To review specific pieces of work as identified within the NSSCP business plan.
- Escalate to the NSSCP Executive Group any risk to the achievement of the Neglect Priority; that the group or partner agencies cannot resolve.

4. ACCOUNTABILITY AND RESPONSIBILITY

- The group is accountable to the NSSCP.
- The group will report to the NSSCP Execs Plus Group which will met on an 8-weekly basis using a reporting template
- The Childhood Neglect working-group links with other sub-groups and working groups as required:

Learning and Development group	
CSPR Group	
Comms and	

Engagement	
Exploitation and contextual Safeguarding Working Group	

- All members will be responsible for linking to their senior management teams within their agencies and will take on projects/tasks as appropriate to their role on behalf of the group.

5. STRUCTURE

The Childhood Neglect working group will have a Chair and Vice Chair who will share the responsibilities of the group.

In accordance with Working Together 2018 “all NSSCP member organisations have an obligation to provide The Partnership with reliable resources which will enable it to be strong and effective.” This obligation includes financial and other resources such as administrative support.

6. MEMBERSHIP, QUORACY, AUTHORITY

The sub-group will be made up from the following representatives:

Member roles and/or agency	
Police (Local and Central Neglect Leads)	DI Glen Boxer
North Somerset Council Children’s Social Care (including Principal Social Worker & Front Door Service Manager)	Michelle Jennings: Front Door Manager NSCS DN to confirm others
Education Rep	Emma Gundry(Head PRU)
CCG Children’s Safeguarding Lead	Designated Nurse TBC
CCG GP Safeguarding Lead	Ben Burrows TBC
North Somerset Council Learning and Skills Child Safeguarding Lead	Paul Cox
North Somerset Council Early Help (Children Centres/Family Hub)	Tracey Lewis South Family Well Being Manger
North Somerset Council Housing Services	Sandra Bradbury
VANs North Somerset	Lorraine Bush to nominate
North Somerset Council Public Health (Public Health Manager and Substance Misuse Commissioner)	Nicky Stead
Commissioned Providers Health (CCG and Public Health Commissioned) <ul style="list-style-type: none"> • North Somerset Community and Acute and Mental Health Trust 	lucyaustin@nhs.net Sirona(JG to nominate) SEND rep TBC (Anthony Webster-declined) AWP JG rep ask Lynn

Child Safeguarding Teams • North Somerset We are With You Partnership Safeguarding Lead/s	Franklin DN to ask for a contact
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- 6.1 The Chair and Vice Chair of the sub-group will be members of the NSSCP Leads Group and will automatically attend its meetings in that capacity.
- 6.2 Professional advisers may be co-opted as necessary.
- 6.3 To be quorate all meetings of the sub-group must have at least five members from at least three agencies.
- 6.4 The Learning and Development sub-group is authorised by the Executive of the NSSCP to undertake the activities described in these Terms of Reference.

7. FREQUENCY OF MEETINGS

A minimum of every quarter with additional meetings to be held as necessary.

8. REPORTING AND GOVERNANCE ARRANGEMENTS

Governance and challenge will be provided by the Executive of the NSSCP to support the work of delivering the actions. All sub-group members are responsible for ensuring proactive support and delivery of the Business Plan. The Executive will hold all members to account.

- The Chair will provide a report to the Execs Plus meeting on the agreed reporting template
 - There is an expectation to attend the QA ad PM sub-group quarterly or send a nominated deputy
 - To familiarise themselves with the group's terms of reference
 - To undertake a commitment to support the group's work plan by carrying out actions in-between meetings, on occasions working with other group partners in short time working groups.
- 8.2 The chair and vice chair of the Childhood Neglect working group will be appointed by the NSSCP Executive Group for a term of three years.

9. REVIEW OF THE TERMS OF REFERENCE

Terms of reference will be reviewed annually.

Document title:	Date of revision:	Review date:
	May 2022	April 2023